

SMALL BUSINESS APPLICATION
AMERICAN RESCUE PLAN ACT FUNDING
CITY OF NEW MARTINSVILLE
BUILDING BEAUTIFICATION OPPORTUNITY

Please answer the following questions:

1. Y N Do you have a valid City of New Martinsville business license?
2. Y N Is your business located within the New Martinsville City limits?
3. Y N Is your business independently owned and operated? (“chain” businesses are not
4. eligible for this program)
5. Y N Do you have a business that is open to the public?
6. Y N Are your City B & O, State and Federal Tax fillings current?
7. Y N Can you show a loss of revenue of at least 10% for either the first or second quarter of 2020 compared to the same period of 2019?

OR

Was your business opening delayed due to the Covid-19 pandemic?

Please continue with the application process. The city will evaluate your request. Grant awards may vary between \$2,500.00 and \$10,000.00.

The completed application is due, at the New Martinsville City Recorder’s Office, 191 Main Street, on or before 4:00 PM Friday, October 14th, 2022. Questions concerning this application should be directed to City Recorder, Kim Whiteman at 304-455-9122. It is anticipated that the award(s) announcement will be held the third week of November.

This grant is focusing on the beautification of the building your business is located in. For example, painting, sidewalk replacement, new storm door, flooring, etc. Private homes are not eligible for this grant. This grant can not be made retroactive for projects that have already been completed or have commenced.

Please answer the following questions.

1. If you receive this grant, please describe the building improvement(s) you will make.
2. Please provide an itemized (material, labor, etc.) cost for these repairs/project. Additional sheets may be attached.
3. Have you made any additional improvements to your building over the past 5-10yers? If yes, please describe.
4. Should you not receive this grant, do you attend to move forward with these project(s)/If not, why?

5. Will you be hiring a contractor (if known, please list which contractor you intend to use) or will you be doing the project yourself? Please note, these funds CAN NOT be used to self-pay. Please also note, you may need a city building permit and ALL contractors must have a current city license.

6. What is your estimated timeline to complete this project? Projects must be completed by December 31, 2024.

7. Are you the owner of the building? If not, please complete the following questions.

A. The building owner is

B. The owner must submit a letter of agreement along with this application (on letter head if applicable) stating the understanding and acceptance of the terms of this grant and approval of this project.

Name of Business _____

Business Building Address _____

Business Phone Number _____

Name of Person Submitting Application _____

Phone Number and Email of Person Submitting Application

Building Owner and Phone Number _____

(if not the same as person submitting this application)

My signature states that I understand what repairs/improvements will be funded by this grant and I give permission for the specified improvements to be made.

Building Owner Signature and Date

Signature of Person Submitting Application/Date

You will be required to submit progress reports every 6 months until completion of project or funds are expended. Receipts MUST be attached when reporting.

